

1st Meeting

DATE 29 07 2024 79

Proceedings of IQAC Meeting for the Session 2024-25

A meeting of the Internal Quality Assurance Cell was held on 29th July 2024 at 1:30 PM in the office of the Principal cum chairman of IQAC Dr. Vishvajet Singh. The following members were present in the meeting -

- (1) Smt. Sarita Chaudhary Smt.
- (2) Smt. Manginder Kaur
- (3) Smt. Anjali Kumari Anjali
- (4) Sh. Sangeet Kumar
- (5) Dr. Shivani Sabharwal Dr.
- (6) Dr. Sushila Sharma Sushila
- (7) Sh. Harish Kumar Harish
- (8) Dr. Keshav Kaushal Dr.
- (9) Dr. Satish Thakur (Senior Ad. Officer) Dr.
- (10) Sh. Kapi Palwan Kumar (Suptt Gr-II) Kapi
- (11) Sh. Vijay Kumar (Alumni nominee)

The Agenda of the meeting was as under:-

- (1) To Finalize The Academic Calendar 2024-25.
- (2) To Carry out the Induction Programme / Orientation programme for UG 1st year students after finalizing the admission process
- (3) Purchasing of new books for the College Library
- (4) Discussion on feedback obtained from the students for the session 2023-24 and

Further course of action for improvement

- (5) Preparation of AQAR for the Session 2023-24 and to be submitted in the month of Oct. 2024
- (6) To Conduct Career Counselling Session of BA/Bcom/Bsc 1st year students in the College
- (7) To Call the PTA General House and formulation of PTA Executive for the Session 2024-25
- (8) To Carry out the necessary routine repair and maintenance of the classrooms, toilets, Girls Common room and Library.
- (9) Preparation of SSR for 2nd cycle accreditation on the basis of Binary.
- (10) To finalize the various activities under the clubs and societies, NSS and Rovers and Rangers for the session 2024-25

The meeting commenced with welcoming remarks from the IQAC Co-ordinator Sh. Sindhu Kumar, expressing gratitude to all members. The Agenda of the meeting was outlined, attention its significance in academic session 2024-25.

★ The meeting started with a

Impression:

Special focus on preparing the AQAR for the session 2023-24, in a set time i.e. oct. 2024

It was decided in meeting that an Induction / orientation programme will be conducted in the first week of August 24.

It was also decided in the meeting that Incharge of various clubs / societies, NSS and Rovers / Rangers will chalk out the possibilities of the celebration of various important days and events during the session 2024-25.

It was decided in the meeting that Career Counselling and placement cell of the College will conduct the Career Counselling session throughout the academic session 2024-25.

It was also decided to start the process of obtaining feedback from the students for the session 2023-24.

It was also decided that organize activities on various occasions.

The action taken report for the previous meeting was presented and approved.

Alka
Co-ordinator
(IQAC)

22/07/24
Principal
Govt. Degree College
Shahpur

Proceedings of the IQAC meeting

A meeting of the Internal Quality Assurance Cell was held on 02/12/2024 at 3:00 PM in the office of the Principal. Cum chairman IQAC Dr. Vishal Singh. The following members were present in the meeting.

- (1) Smt. Sarita Chaudhary Savita
- (2) Smt. Manjinder Kaur
- (3) Smt. Anjali Kaur Anjali
- (4) Sh. Sangeet Kumar
- (5) Dr. Shweta Sabherwal
- (6) Dr. Sushila Sharma Sushila
- (7) Sh. Harsh Kumar Harsh
- (8) Dr. Keshav Kaur Keshav
- (9) Dr. Satish Thakur (Sr. Ad. Officer) Satish
- (10) Sh. Ravi Kumar / Kapil Dev (Supdt.) Kapil
- (11) Sh. Vijay Kumar (Alumni member)
- (12) Smt. Anita Devi (PTA President)
- (13) Ms. Shreya Nigam (ESCA-Prdnt)
- (14) Mrs. Parveen Dogra (Retd. Professor)

Action Taken Report for the Previous meeting

The Academic calendar for Session 2024-25 was finalized.

A two-day orientation cum induction program for students of 1st year was organized. Necessary repairs works accomplished before the start of classes.

PRA General house was called and

PTA executive was formed for the session 2024-25

The Agenda of the meeting was as under —

- (1) To organise various work shop under the Career Counselling cell of the College
- (2) To finalise the Schedule of House Exams.
- (3) To Carry out the enrolment process of students of clubs/societies/Rovers/Rangers and NSS.
- (4) To finalise the location and work of the NSS units of the College under Seven Day Speed Camp.
- (5) Status of AQAR for the session 223-24
- (6) To organise a Mock drill on the occasion of International Disaster Risk management Day.
- (7) To finalise the Schedule of Annual Athletic meet.

The meeting commenced with welcoming remarks from the IQAC Co-ordinator expressing gratitude to all members. The Agenda of the meeting was outlined, attention its significance in Academic Session 2024-25.

Minutes of the Meeting :-

- ✶ The meeting started with a special focus on the schedule of the House Exam was finalized to take place in the first fortnight of December month.
- ✶ It was decided to organize a mock drill on Fire Safety for the awareness of the students on the occasion of International Disaster Management Day in collaboration with the Rover and Ranger units of the College.
- ✶ In furtherance of Community engagement, the meeting decided the Identification and delineation of location for NSS units and delineated activities for the Seven Day Special Camp, aiming to inculcate values of social responsibilities and civic duties among participants.
- ✶ The schedule of Annual Athletic meet was finalized to take place in the last week of Dec. 2024.
- ✶ Finalization of Annual Prize Distribution function (Date and other preparation) and chief guest for the same.

Impressions

21/12/24
 Co-ordinator

Principal
 Govt. Degree College
 Shahpur

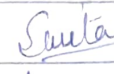
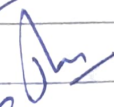
3rd Meeting

DATE 27 03 2025

85

Proceedings of the IQAC meeting -

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 29th March 2025 in the office of the Principal cum chairperson IQAC Dr. Vishayal Singh at 12:30 PM. The following members were present in the meeting.

- (1) Smt. Savita Choudhary 
- (2) Smt. Angali Kumari 
- (3) Sh. Sanjiv Kumar 
- (4) Dr. Shivani Sethorwal 
- (5) Sh. Harish Kumar 
- (6) Dr. Keshav Kaushal 
- (7) Dr. Satish Thakur 
- (8) Sh. Pawan Kumar (Supdt. Grad-I) 
- (9) Mr. Shreyas Nag (CSCA President)
- (10) Ms. Anika Devi (PRA President)
- (11) Dr. Sushila Sharma (Guest)

Agenda of the meeting -

- (1) Discussion on NAAC accreditation process under 2nd cycle.
- (2) Organising a old student Association general house.
- (3) To discuss the execution / finalisation of various audit (NAB/PRA etc)
- (4) Discussion on SSR preparation and for its execution a work shop to be organised for the staff members.
- (5) Discussion on College Prospectus for 1st session 2025-26 and academic calendar for 1st session 2025-26.

- (6) Discussion on repair and maintenance of furniture, fans and tube lights in the class rooms.
- (7) Discussion on the progress of College magazine for the session 2024-25.
- (8) All pending work to be accomplished in the last quarter of the academic session 2024-25.

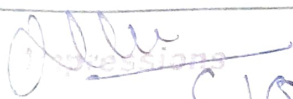
The meeting commenced with welcoming remarks from the IQAC - Co-ordinator Sh. Surinder Kumar. He then read out the minutes of previous meeting, the House approved it without any suggestion for modification. A report of the status of the action points decided in the previous meeting was presented. The following points were mentioned :-

- ✶ AQAR was prepared and submitted on 27th Jan 2025.
- ✶ Various activities were conducted in the College on important days like Essay writing competition, Electoral literacy Programme and Rally by Road Safety Club.
- ✶ Declaration of the Institution as smoke free and tobacco free.
- ✶ Annual Prize Distribution function was organised on 31st March 2025.

minutes of the meeting -

- 1. Prospectus Committee would start the process to bring out college prospectus and academic calendar for the next session 2025-26.
- 2. A blood donation camp will be organised in the college in next academic session 2025-26.
- 3. The AQAR for the academic session 2024-25 will be completed and submitted before 30th Sep 2025.
- 4. SSR preparation on the basis of Binary grading system and submission process may be started.
- 5. Rozgar-mela will be organised in the college during the academic session 2025-26.
- 6. Efforts will be made for the cleanliness and beautification of the college campus in the next session 2025-26.
- 7. The college will make efforts to start NCC in the institution.
- 8. The college will make efforts to fill the vacant posts in the colleges of Teachers in the subject of Pol. science, Geography and Economics.

The meeting ended with a vote of Thanks to the chair



(IQAC - Coordinator)

Principal
Govt. Degree College
Shahpur

29/03/25